



23. Risk assessment form

Risk Assessment Form

To be used in conjunction with Trefoil [“Risk Assessment Things to Consider”](#) & [“Keeping Members Safe”](#).

NB: if any children are attending a full safeguarding review should be undertaken.

Continue on additional sheet if necessary

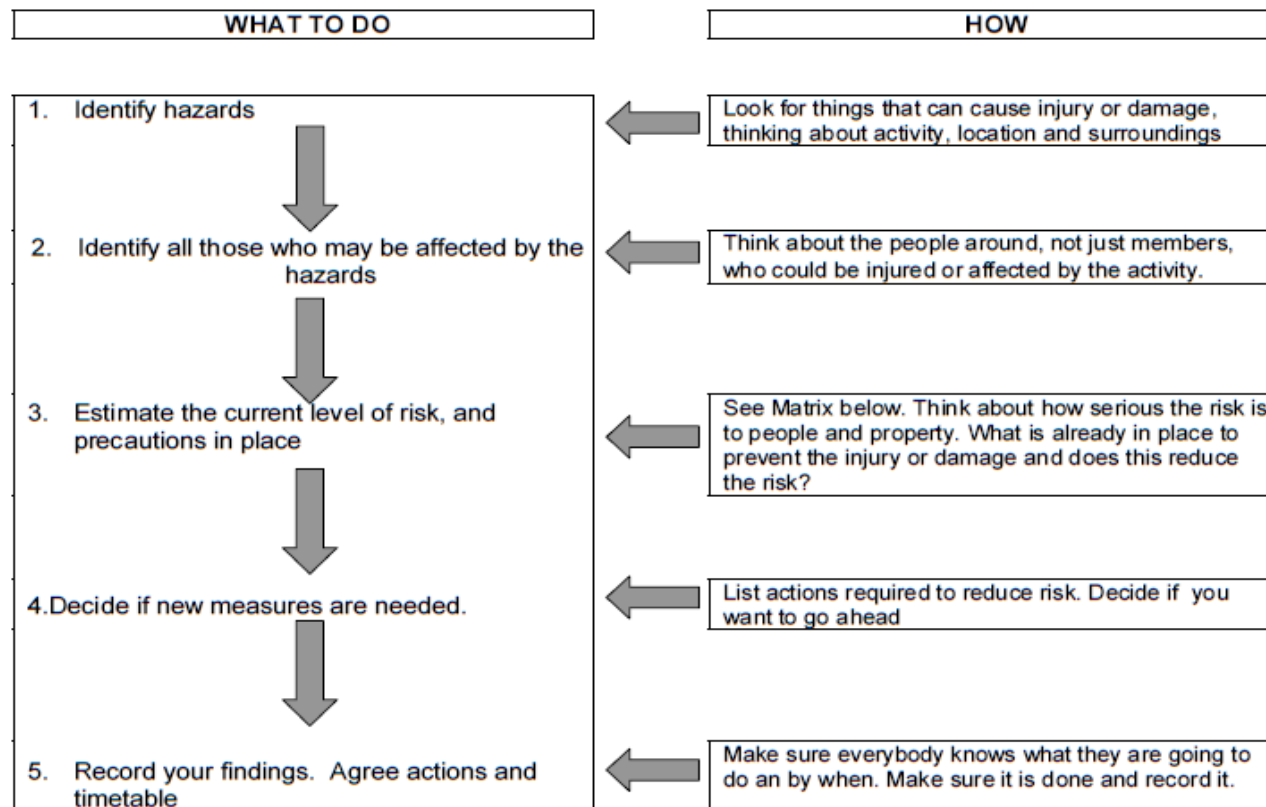
Completed form should be sent to Country/Region or County Chair as appropriate for information only

Date of Event/Activity:		Event/Activity:				
Event Coordinator: <i>Name & Membership No</i>			Numbers Attending:	Adults:	Children:	
Consent for Event/Activity forms completed: <i>(Mandatory for National Events)</i> (circle) Yes No n/a		Venue:		Instructor qualification checked: (circle) Yes No n/a		
Hazards What could cause harm or damage	Who or what is at risk of being affected and how	What are you already doing~? (how have you reduced the risk already)	Likelihood of risk occurring (L/M/H)	Severity of risk (L/M/H)	Are further controls necessary? What else needs to happen to reduce the risk to an acceptable level	Action by & date

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RISK MANAGEMENT



RISK ASSESSMENT MATRIX

Severity	Slight Harm	Harmful	Extremely Harmful
Likelihood	superficial injuries, minor cuts and bruises	minor fractures, ill health leading to minor disability	multiple injuries, major fractures, fatalities
UNLIKELY Rarely happens	LOW	LOW	MEDIUM
LIKELY Often happens	LOW	MEDIUM	HIGH
VERY LIKELY Nearly always happens	MEDIUM	HIGH	HIGH

Helpful websites www.Girlguiding.org.uk

www.hse.gov.uk