

Trefoil Guild Code of Conduct

Your Trefoil Guild Code of Conduct

This Code supports you by making your responsibilities very clear for you. Please take it seriously and follow it with pride.

As a Trefoil Guild member, **you must always:**

- Be a **good role model** with behaviour and an attitude in line with our **values** and the Promise.
- **Comply with all applicable laws and guidance.** If your guild is based outside the UK or you are part of an activity outside the UK, you must also abide by the law of that country.
- Make sure you follow Trefoil Guild [policies and procedures](#) and reread them from time to time as they may be amended.
- Be **responsible and accountable** in the way you perform your role.
- Be **fair** and treat everyone with **respect and dignity**.
- **Respect others' privacy** in line with our policies and guidance and in line with the General Data Protection Regulation.
- **Communicate** with others in an **open and respectful** way whether in person by phone, writing or digital media.
- **Work together** with other members, to promote Trefoil Guild.

As a Trefoil Guild member, you must **not** act fraudulently or dishonestly, or do anything which brings (or is likely to bring) Trefoil Guild into disrepute or have a negative impact on Trefoil Guild or its reputation.

What happens if I don't follow the Code?

Where someone doesn't follow the Code it is referred to as a breach. If someone believes you have acted in a way that breaches this Code they are entitled to let Trefoil Guild know and it will be investigated.

If you breach the Code you may have your membership withdrawn, in accordance with the Trefoil Guild Safeguarding Policy.